

Minutes of a meeting of Woodford Parish Council held on Tuesday 21st October 2008 in the vestry of the Baptist Church, Rose Terrace, commencing at 7.30pm

- Present:** Mr P Bird (chair), Miss L Blanchard, Mr S Clifton, Mr P Colson, Mrs M Colson, Mr J Hawes, Mrs S Hayman, Mrs E Reid, Mr D Sharples, Mr I Vaughan, Mr M Vaughan.
- In attendance:** Mr P T Bird (Clerk)
- Signing of Declaration** Mr John Hawes signed his declaration of acceptance of office.
- Apologies for absence:** Mr Holben, Mr Woods Cllr D Hughes, Cllr A Langley.
- Minutes of last meeting:** The minutes of the September Parish Council meeting having been circulated, were proposed by Mrs Colson, seconded by Mr I Vaughan, and agreed as a true record by those present. It was unanimously agreed that the Chairman sign them as such.
- Youth Forum Update:** 1: Mr Vaughan informed the meeting that he had passed on Cllr Hughes details re twinning to Irthlingborough Rangers Coach.
- Police Report:** 2: A Police Officer was not present.
3: The Clerk informed the meeting that there were two “other” crime incidents during September increasing the total reported incidents to 46.
- Comments from Electors:** 4: No members of the electorate were present.
- Cllr Langley’s Comments:** 5: Cllr Langley was not present
- Cllr Hughes Comments:** 6: Cllr Hughes was not present
- Matters arising from the minutes:** 7: **Club Lane Sign.** ENC had responded to the Clerk’s letter that the Club Lane Sign would be refitted. The Rectory Lane sign also need refixing and this would be carried out at the same time. Clerk confirmed work had been carried out.
8: **Highways.** The Clerk’s letter regarding various Highway issues had resulted in a response suggesting a meeting with the Highways Dept. Clerk to arrange.
9: **Sign Junction old A604 / Thrapston Road.** Clerk informed the meeting that he had met a representative from NCC who agreed that the sign was poorly placed and that he would arrange for a more suitable sign to be erected in a less obtrusive, but visible location. Clerk to advise Twywell Parish Council.
10: **Playground Grant NCC** The cheque for £1000 had now been received payable to the correct payee and had been banked.
11: **Audit 2007-08.** The external auditors had approved the Council’s accounts for the year ending March 2008 and reported no problems. However, attention was drawn to the level of retained funds, (which had now been spent). Clerk to inform auditors.
12: **Highway encroachment.** The Clerk reported that a response still had not been received regarding the encroachment onto the Highway in Rose Terrace and outside the White Horse. Clerk to write to the County Council again.
13: **Underground Service Markers.** The uprooted underground service markers on the corner of Mill Road had been reported to Street Doctor.
14: **Multi Use Games Area.** East Northants Council had now confirmed that a full planning application would be needed for the games area. The concerning aspect was that the Council also suggested that lighting should form part of the scheme. Councillors agreed that there were a number of street lights in the

vicinity to provide low level lighting in order to mitigate vandalism, and the site was not originally proposed to be an all night provision, additionally on the edge of the settlement such lighting would be obtrusive. Clerk to submit full application.

Planning Issues:

- 15: Planning Committee Comments
 - a) **52/54 High Street** EN/08/01287/FUL. Internal restraint wall ties to restrain gable end. **No objection.**
- 16: East Northamptonshire Council Decisions
 - a) **3A DeCapel Close** EN0801228/FUL Construction of Dwelling. **Refused**
- 17: New Planning Applications
 - a) **Long Row** EN/08/01466/OUT Outline planning permission for detached dwelling on a plot in Long Row. **No objection**
- 18: Other Planning Matters
 - a) None

*****Declaration of Prejudicial interest**

Mr D Sharples declared a prejudicial interest in this matter as he was the applicant and took no part in the discussion.

New Correspondence:

- 19: **Highway Verges.** NCC Highways had sent a new contract for the Parish Council to provide verge cutting within the 30mph zone. Mrs Colson Proposed and Mrs Reid seconded, with those present being in agreement that it was worthwhile making the additional cuts and that the Council should opt out of the County scheme and carry out the task itself. The sum of £475 plus inflation would be received from the NCC towards the overall costs.
- 20: **St Mary's Church.** The PCC had written requesting a donation towards the upkeep of the churchyard. The year ending December 2007 once again showed a shortfall and Mr I Vaughan proposed, Mr M Vaughan seconded £300. an amendment proposal of £250 was proposed by Mrs Colson, seconded Mrs Reid, and a further amendment of £400 Proposed by Mrs Hayman, seconded by Mr Hawes was received. Voting took place on the second amendment which was defeated 6 – 2 and on the first amendment which was accepted 5-3. It was agreed that a cheque be prepared at the next meeting for £250.
- 21: **Zurich Restructuring.** Zurich Municipal Insurance had written informing that they would be restructuring their UK based operation. New contact details were to hand
- 22: **Open Spaces in Woodford.** Minor corrections to the map provided by ENC were discussed and Clerk to respond.
- 23: The Chairman asked that the following items of correspondence be circulated:
 - a) NCC Waste and Mineral Strategy
 - b) ENC Minutes and Committee Reports
 - c) NCC Minutes
 - d) Consultation on the making of By-laws

*****Declaration of non prejudicial interest**

Mr S Clifton, as auditor of Church Accounts declared a non-prejudicial interest in this matter and took no part in the decision making process.

Finance:

Balance brought forward		£2,805.87
Plus		
NCC Grant		£1,000.00
Less		£3,805.87
519 P T Bird Clerk	£230.00	
520 D Bosworth Litter Picking	£102.97	
521 BDO Stoy Hayward Audit 2007/08	£158.63	
522 E.on Repairs to lamp Alledge Drive	£103.13	£594.73
Balance Carried forward		£2,211.14

Account Balances

Current Account	£675.23
High Interest Account	£1,535.91
Total	<u>£2,211.14</u>

24: Mr Hawes proposed, Mrs Hayman seconded, and it was unanimously agreed that the above accounts be settled.

Thrapston Road Footpath:

25: Mr Colson reported that residents on the west side of Thrapston Road had received correspondence from the County Council demanding that they all pay for dropped kerbs to access their properties and suggesting that they were partly responsible for the degradation of the footpath. Councillors agreed that whilst Highway regulations required dropped kerbs to be installed at vehicle crossings the main damage to the footpath was created by vehicles driving along it whilst a new land drain was installed in the middle of the road by William Davis Ltd. Clerk to forward Council's comments to NCC

Donation to Royal British Legion Poppy Appeal:

***** Declaration of Non Prejudicial Interest**

26: Mr M Vaughan proposed and Mr Clifton seconded a proposal that the sum of £80 be donated to the Royal British Legion Poppy Appeal. This was unanimously agreed.

Mr I Vaughan declared a non-prejudicial interest in this matter and took no part in this agenda item.

Any other Business:

27: A request via Mr M Vaughan had been received for the provision of a litter bin near the Playing Fields / top of West Street. Clerk to enquire of ENC the relevant costs.

There being no other business the Chairman declared the meeting closed at 9.30pm.

Signed

Dated